UTLearn will be UT Austin’s first University-wide employee training management system.

UTLearn will replace:

- TXClass
- The Compliance Training System (CTS)
- Departmental training shadow systems and manual processes

Available April 4, 2016!

Phase 1 of UTLearn will launch on April 4, 2016. During this time, compliance and several training courses will be housed in UTLearn. Since it is a phased roll-out, some functionality will still be available in the legacy systems until they are retired.

Visit the UTLearn website for the latest updates of the system roll-out.

UTLearn will benefit UT Austin by reducing the amount of manual work needed to track employee training and will provide greater functionality than our legacy systems.

One System, University-Wide: UTLearn will provide one central location to manage employee training with more autonomy than current legacy systems.

Improved Learner Experience: Learners can search and register for training in one system.

Greater Communication with Learners: UTLearn can send email notifications with training deadlines, cancellations, and training assignments.

Works with Workday: Completed training will be viewable in Workday, a new cloud-based application replacing the University’s HR, Payroll, and Financial Systems.
UTLearn – Employee Training Management System

UTLearn for Managers
Managers will be able to assign training to their employees. Manager permissions will be automatically updated from the current HR system and also from Workday once it is implemented.

Data and Reporting
UTLearn will feature robust reporting, including the employee’s current training status and incomplete or overdue training. UTLearn will be the authoritative source for training data going forward.

UTLearn Implementation Timeline

UTLearn Training
End-user resources such as FAQs and online courses will be available in UTLearn while structured training will be provided for training administrators who need to build and manage training in the system.

Join the Campus Trainer Network
The Campus Trainers Network, managed by Human Resources, provides a forum for those who create, manage, and track training to share best practices. If you will be managing training in UTLearn, joining this network will be beneficial.

Subscribe to the Campus Trainer Network list serve: campustrainernetwork@utlists.utexas.edu

Connect with UTLearn

UTLearn Website:
http://utlearn.utexas.edu

UTLearn Wiki:
https://wikis.utexas.edu/display/utlearn/UTLearn

Contact UTLearn:
utlearn@austin.utexas.edu

Subscribe to Project Updates:
utlearn_updates@utlists.utexas.edu